

Email to File Procedure

Send one SMS to a FILE of recipients from your email service.

The FILE must be sent attached to the same email.

The File must be a .CSV and must include one column headed: Mobile

All matching data in the file will be Imported into the Contacts List.



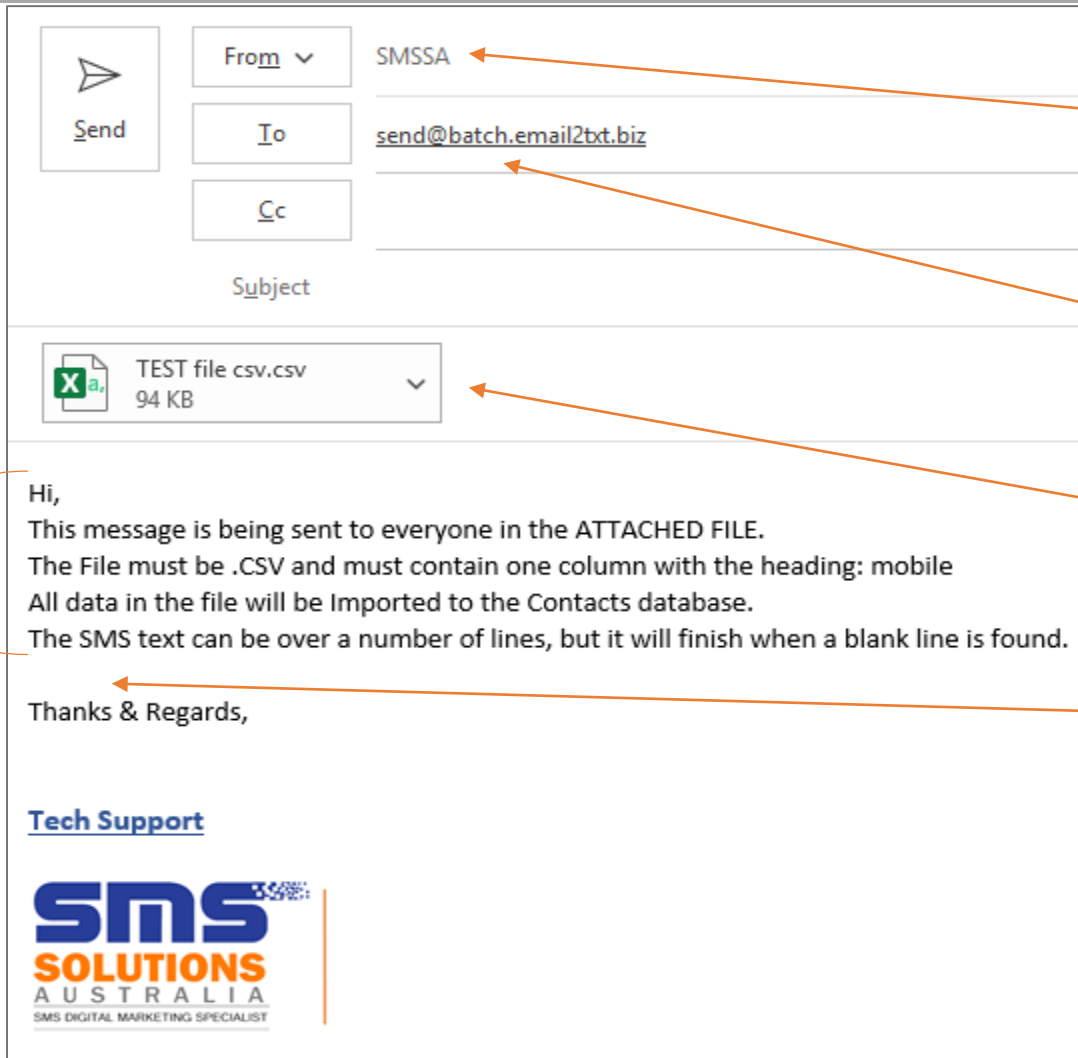
1

Send the Email to an attached FILE of numbers

Send the email to the address : send@batch.email2txt.biz

Adding a blank line after the message ignores anything after the blank line.

Adding a 'Subject' is Optional.



The screenshot shows an email composition interface. At the top left is a 'Send' button with a paper plane icon. To its right are fields for 'From', 'To', 'Cc', and 'Subject'. The 'From' field contains 'SMSSA'. The 'To' field contains 'send@batch.email2txt.biz'. Below these fields is an attachment section showing a file named 'TEST file csv.csv' (94 KB) with a green Excel icon. The email body contains the following text: 'Hi, This message is being sent to everyone in the ATTACHED FILE. The File must be .CSV and must contain one column with the heading: mobile All data in the file will be Imported to the Contacts database. The SMS text can be over a number of lines, but it will finish when a blank line is found. Thanks & Regards,'. At the bottom, there is a 'Tech Support' link and the 'SMS SOLUTIONS AUSTRALIA' logo with the tagline 'SMS DIGITAL MARKETING SPECIALIST'. Orange arrows point from text boxes on the right to specific elements: 'SMSSA', 'send@batch.email2txt.biz', the CSV attachment, and the 'Thanks & Regards,' line.

Send

From ▼ SMSSA

To send@batch.email2txt.biz

Cc

Subject

TEST file csv.csv
94 KB

Hi,
This message is being sent to everyone in the ATTACHED FILE.
The File must be .CSV and must contain one column with the heading: mobile
All data in the file will be Imported to the Contacts database.
The SMS text can be over a number of lines, but it will finish when a blank line is found.
Thanks & Regards,

[Tech Support](#)

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The SENDER's email address must match a registered USER in your account.

Send to the email address of send@batch.email2txt.biz

The Attached File must be .CSV and must include a column: mobile

Everything below this point is Not sent in the SMS due to the blank line.

This part of the email is sent as a SMS.